

Special Board Meeting Minutes of the Animas Mosquito Control District

Meeting Held:

Tuesday, September 30, 2024

Location: AMCD Shop

870 County Road 252

Durango, CO 81301

And

Zoom Meeting

<https://us02web.zoom.us/j/88297393419?pwd=TRYPOuHoRj9M0PPLRmhpBarCzQG9Hp.1>

Meeting ID: 882 9739 3419

Passcode: 157406

I. Meeting Called to Order

Ted Hermesman III, Board President, called the meeting to order at 12:07 pm.

II. Roll Call

Present: Ted Hermesman III, Board President / Dave Dillon – Board Director / Janet Pettigrew, Board Secretary / Melody Schaaf, Office Manager / Michelle Sainio – MBE/CPA / Jamie Matthews – Auditor

Present via Zoom: Shane Kairalla, Board Director / Seth Foster, District Manager

Laptop battery died so Zoom connection was lost.

Seth Foster, District Manager, left the meeting.

Shane Kairalla, Board Director rejoined the meeting via iPhone speaker.

Excused Absent: Jim Bryce, Board Vice President

Quorum established.

III. Guest Presentation

A. Jamie presented the 2025 Audit Draft. Discussion followed regarding capital assets and how they are presented. There was a change in presentation in 2023. We should reverse this change back to how assets were presented in previous years. Discussion opened on the release of committed funds. The board should have a formal record for the release of committed funds moving forward. It was also suggested that at the beginning of every year moving forward, we should have a pre-audit meeting to go over everything. Discussion followed. Michelle updated the board on the fact that Anna Kaufman, who has been the main contact for FredrickZink & Associates, had turned in her resignation letter. More discussion followed.

* Motion was made and seconded to approve the 2025 Audit Draft with the changes discussed. Motion passed unanimously.

B. Jamie will make the changes to the 2025 Audit Draft and Michelle will file it with the state.

IV. Public Input

A. No public input.

Meeting Adjourned: 12:27 pm

(* Indicates vote/approval took place for action or expenditure)

Special Board Meeting Minutes of the **Animas Mosquito Control District**

Minutes respectfully submitted by Melody Schaaf, Office Manager on October 11, 2024.
These minutes were approved by the Board of Directors on October 15, 2024.
The next Board meeting is scheduled for Tuesday, November 19, at 12:00 pm.



(* Indicates vote/approval took place for action or expenditure)